

JOFA: Jewish Orthodox Feminist Alliance

Internship

Background: JOFA, The Jewish Orthodox Feminist Alliance, is a non-profit organization dedicated to expanding the spiritual, ritual, intellectual and political opportunities for women within the framework of Orthodox Jewish law.

Responsibilities will include, but are not limited to:

- Marketing and communications efforts- developing content for and maintaining our website, social media, and email blasts
- Publications and resources- researching, editing and enhancing resources
- Community outreach programs- supporting programming
- JOFA “Putting Women Back In the Picture” Event, November 20, 2011- helping with all aspects of this celebration

Qualifications:

- Excellent written and oral communication skills
- Highly organized and detail-oriented with strong follow-up
- Ability to work independently within given guidelines
- Some familiarity with Jewish texts, knowledge of and interest in the Orthodox Jewish world and issues facing modern Orthodox women

Compensation: This is an unpaid internship

Position Type/Hours: Flexible. Ideally part-time August- December, but will consider portions thereof.

Email cover letter and resume to jofa@jofa.org with Internship in the subject line. No phone calls please.